



IRIS EVENTS REGISTRATION FORM

**Business Transformation, Service & Operations Excellence Retreat
August 4 – 8, 2019 | Mt. Meru Hotel, Arusha Tanzania**

1. DELEGATE INFORMATION

Name:	
Job Title:	Department:
Organization name:	No of staff:
City:	Country:
Office Phone:	Cellphone:
Official Email:	Private email:

- Tick here if you require special accommodations to fully participate, or you have special dietary needs. Please attach a written description of your needs.
- First time Attendee

2. REGISTRATION INFORMATION – Please Tick <input type="checkbox"/>	
Full Retreat and Masterclass Registration [4 th – 8 th]	
Pre-Retreat Workshop – Choose 1 [4 th] <input type="checkbox"/> Operational to Strategic Leader <input type="checkbox"/> Basics of Operations Management	
Main Retreat only [5 th – 6 th]	
Masterclass [7 th – 8 th] <input type="checkbox"/> Chief Operating Officer <input type="checkbox"/> Customer Service Director	
<input type="checkbox"/> Leadership Profiling 1 hour Individual feedback sessions choose a day between Sunday to Friday	

3. SOCIAL ACTIVITIES - Please Tick if you are attending

Sunday Cocktail	<input type="checkbox"/>
Tuesday Glam dinner & show	<input type="checkbox"/>
Tuesday Arusha Tour [Extra cost]	<input type="checkbox"/>
SPA [Extra cost]	<input type="checkbox"/>
Wellness	<input type="checkbox"/>
Thursday barbeque nite	<input type="checkbox"/>

4. PAYMENT

Registrations received without payment will not be processed. If paying by cheque or transfer or L.P.O. and payment is not received **by 31st July 2019**, you will be asked to submit another form of payment on-site.

EMAIL registration form and payment proof to irisexecutive@iris.co.tz

Confirmation:

Written confirmation via e-mail within 3 days of receipt of your completed registration and payment.

Terms & Conditions/Cancellation/Refund Policy:

Consent to use of photographic images: registration and attendance at, or participation in, the IRIS, meetings, and other activities constitute an agreement by the registrant for IRIS's use and distribution (both now and in the future) of the registrant's or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

By registering for this event, you agree to the terms and condition and the Cancellation policy/refund policy.

A cancellation must be in writing and submitted to irisexecutive@iris.co.tz

Confirmed registrants may cancel and receive a refund, minus a \$300 administrative fee. Cancellations received after July 15th, 2019 are non-refundable. This is legally binding and cancellation policy will be enforced fully.